



## Entry form

(One copy of this form must be completed and submitted with all entries.)

Please send the following documents:

- An original copy of the letter;
- a covering letter from the School;
- a translation into English of the original letter if it has been written in a language other than English;
- the completed entry form;
- a good quality photograph of the candidate (this is optional at national level. However, the winning letter will have to be accompanied by a photograph when submitting to the international level). Please do not use a staple or any other method that may spoil the photograph.

Submission of this entry form by the School constitutes acceptance of the Rules of the 2020 International Letter-Writing Competition for Young People, as well as the specific terms and conditions related to submission of compositions and image rights presented in Section 3 below.

### 1 Details of the School contact person

Name of school: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Given name and family name of contact person: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone number of contact person: \_\_\_\_\_

E-mail address of contact person: \_\_\_\_\_

## 2 Details of the candidate

Girl                       Boy

Given name: \_\_\_\_\_

Family name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name and address of the School: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of words in the candidate's letter (please note that this must not exceed 800 words):

\_\_\_\_\_

Original language of the letter: \_\_\_\_\_

Languages spoken by the candidate: \_\_\_\_\_

## 3 Specific terms and conditions related to submission of letters and image rights

The School hereby acknowledges and agrees that the UPU and any of its partners shall be granted a gratuitous, worldwide, unlimited and perpetual licence to copy, edit, distribute, display, make available, publish and reproduce the letter as submitted to the UPU International Letter-Writing Competition for Young People, including the rights to incorporate the letter into UPU publications; to translate the letter (or any parts thereof) into other languages; and to create adaptations, compilations, summaries, extracts or other derivative works of the letter. The above rights may be exercised by the UPU in any media and formats now known or hereafter devised, and shall include the right to make such modifications as deemed technically necessary to due exercise of the above rights by the UPU.

Furthermore, by participating in the UPU International Letter-Writing Competition for Young People, the School hereby grants the UPU and any of its partners a gratuitous, worldwide and perpetual licence to copy, edit, display, publish and make available the name of the School, as well as any photographs and/or any video footage of the organizing body (including its representatives) taken in connection with the competition or the letter in any format.

The School also warrants that the letter submitted to the UPU International Letter-Writing Competition for Young People shall constitute an original effort of the candidate, that such a letter shall respect the principles of the Charter of the United Nations, and that it shall not infringe any third party rights, including without limitation the right to privacy.

In light of the above, the School hereby certifies that the terms and conditions applicable to its national competition shall comprise, by analogy and *mutatis mutandis*, the specific provisions presented in this Section, and that candidates participating in its national competition shall agree to be bound by terms and conditions equivalent to those presented herein for submission of compositions and image rights.