



Priorities: Education, youth development and empowerment, arts and culture, ICT, community development and welfare, employee volunteerism, environmental issues.

Name of Organisation		Registration Number:
Physical Address		
Email Address		
Telephone Numbers	Office:	Fax:
Contact Person	Surname:	First Name:
Contact Person Tel No.	Office:	Cell:

Funding Application Form

Vision & Mission		
Names of Director	Number of years as Director	Role on Board or Committee



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Number of years since establishment	
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Bank Account Details*

Bank	Account Number	Branch Name	Branch Code

*By completing this section you are providing approval for BotswanaPost Foundation to contact your bank for a reference.

References**

Name of organisation	Contact person	Phone Number	Project Name

**By completing this section you are providing approval for BotswanaPost Foundation to contact these organisations for reference.

Previous three years' financial statements attached?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Members of staff working on the project***

Name	Number of years with the	Role in this project



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	organisation	

***Please complete and attach a profile for each person who is going to work on the project.

Project Information

Brief description of the project:



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Project Sustainability

Describe what measures will be put in place to ensure sustainability:

Describe how the project will benefit the community :

Describe how the impact of the project will be measured:



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Describe how and why the community or geographic area of investment was chosen:

Describe how community participation will be ensured or encouraged:



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Funding

Amount from BotswanaPost Foundation	Other Sources/Organisations	Duration in years	Benefit

Beneficiaries

Description	Area(s) of investment/Location	Number	Benefit



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Submitted by (Full Name) _____

who by signing below confirms authority by the organisation to submit this application and also confirms that the information provided above is accurate

Signature: _____

Designation: _____

Date: _____